

Science Communication and Writing Module: Proposal Writing II

UCO/Lick Observational Astronomy Workshop

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Time Allocation Committee

How the panel review system works - more or less

- Typically 6 - 10 reviewers per panel, facilitated by a Chair
- Each proposal is read by at least ~60-70% of the panel if not everyone on the panel, to be scored
- All panelists offer preliminary scores which determine initial ranking and enable triaging
- Assign 1 primary and 1-2 secondary reviewers to each proposal
 - Primary reviewer: gives proposal summary and strengths + weaknesses
 - Secondary reviewer: add to strengths + weaknesses
- Discussion time, with each proposal being re-graded at the end of individual discussion
- Final ranked list revealed, with open discussion about list should re-ordering above the “resource” line be necessary
- Written reviews to be sent back to proposers

Today's agenda

In the interest of time, we will skip the scoring portion.

1. Assign primary / secondary reviewers to proposals
2. Take ~5-7 min to read the proposal you are assigned and prepare to lead the discussion
3. Discuss and go through as many proposals as we can, while limiting the discussion time for each proposal to be 10 min:
 - A. 3 min: Primary to give the summary, strengths, and weaknesses
 - B. 1-2 min: Secondary to add their opinion, focusing on strengths and weaknesses, or anything not already brought up by the Primary

TAC Panel Review in Session

Take-aways

What did you learn from the experience?

Feedback

Please take a minute to fill out this short survey!



In particular, I'm curious to know:

<https://forms.gle/5G1zXwoVV3YT6J7k9>

- If you felt that the workload was too much, having to “write a proposal” with everything else going on during the workshop,
- Or if you wanted to get more out of this proposal writing workshop e.g. have more time to go through the full TAC experience,
- Any other ideas that could balance the workload and any benefits you might reap from this workshop?
- If you would have been willing to have Part I of this module ahead of the actual workshop, say 1-2 weeks before?